



**Big Brothers  
Big Sisters**  
OF NORTH WELLINGTON

**2019**  
**ANNUAL REPORT**



## Annual General Board Meeting

Tuesday, May 19th, 2020 – 7 pm - Conference Call - COVID-19

1. Welcome – Board Chair, Heather Bults
2. Business arising from last AGM
3. Approval of last AGM minutes
4. Constitution and By-Laws Resolutions  
 Motion to Accept the following Changes in our Constitution and By-Laws:
  1. Article V – remove “on the 2<sup>nd</sup> Mon of May”.
  2. 2. d) remove “on the 2<sup>nd</sup> Mon of May”
  3. 4. d) add, “Annual General Meeting is preferably held in-person. Annual General Meeting.... Etc....
  4. 7. b) add, “General”
  5. 8. add, “The President is counted as part of the quorum.”
5. Executive Director Report – Marianne Christie
6. Treasurer’s Report – Klaus Seibert
7. Match Programs Reports - Teri Dykeman  
 - Marianne Christie
8. Fundraising Reports - Teri Dykeman – BFK, JFW, Raffle, GFK  
 - Marianne Christie – Drive A Ford  
 - Tammy Stewart – The River Classic Golf Tournament
9. Monthly Group Activity Report – Beth Haines or Marianne Christie
10. President’s Report – Heather Bults
11. Elections for New Term  
 – Currently on 2<sup>nd</sup> Year Term, No Elections
12. Board Performance, Board Self Evaluation, Offence Declaration  
 - Marianne Christie
13. New Business & Meeting Adjournment

# BOARD PRESIDENT

President's Report  
Big Brothers Big Sisters of North Wellington  
Jan 1, 2019 – Dec 31, 2019

As the President for Big Brothers Big Sisters of North Wellington, I am pleased to present my 2019 Annual Report.

As I reflect on this past year, I am excited and proud to report that we had an exceptional fiscal year to help cushion our bottom line. A combination of increased grants, our well-oiled annual fundraising events such as Bowl For Kids, Just for Women, Golf For Kids Sake and West Jet Raffle plus a few new third party-events, helped generate revenue. We were also the lucky recipients of a large donation from a newly formed group, 100 Women Who Care Rural Wellington whose motto is "We Give Where We Live" A group of women who live in rural or small-town Wellington County and the surrounding area who care deeply about our community and are passionate about contributing to its health and vitality.

With over 100 years' experience, Big Brothers Big Sisters are the experts in mentorship. We provide mentoring services to kids and youth ranging in age from 6 to 17 years old who reside in Wellington County and specifically within the townships of Minto, Mapleton and Wellington North. In an average year, we serve approx 80 children thru various programs which include One-to-One Matches, In-School Mentoring, Go-Girls, Game-On and Monthly Group Activities as well as the opportunity to attend camp. Unfortunately, there is a waiting list for kids to be matched and it can take up to 2 years before there is one available. As a non profit, our agency depends on donations to help cover the cost to run these programs and all funds stay within the communities we serve. We have 2 trained staff who screen all applicants and adhere to the strict guidelines and checks to ensure anyone wanting to be a mentor is a good candidate.

Our agency is thankful for our ongoing financial support from United Way as well as our loyal donors and community supporters who are integral to our long-term viability as an agency.

I would like to acknowledge the hard work and commitment of our fabulous staff, dedicated board members and legions of volunteers.

Special mention to our two staff members. Marianne Christie is our current Executive Director as well as our caseworker. Her experience, dedication, organizational skills and her passion are so appreciated. She puts her heart and soul into this organization.

Teri Dykeman is our fundraising and program co-ordinator who works diligently and spends countless hours co-ordinating our fundraising events as well as seeking volunteers for the various programs we offer. Teri's enthusiasm and hard work has not gone unnoticed. Without these two wonderful staff members, our organization would not be the success it is today. With their expertise and work ethic, they have ensured the successful and fulfilling relationships for both Bigs and Littles.

I would also like to pay tribute and personally thank each Board Member who spend many hours each year contributing in various ways to make this organization viable. To those who have sold raffle tickets, helped or took a lead role at our various fundraising events, organized food/crafts for the monthly activities for the Littles, supporting our staff as required and volunteering when asked, Thank you, thank you, thank you. I couldn't ask for a more highly engaged team with which I have had the pleasure of working alongside.

In the fall of 2019, with the help of National office, we launched a refreshed brand identity including a new logo, Mission, Vision and Theory of Change. Our agency enthusiastically supported this new development, recognizing the importance of staying relevant and connected to the next generation of volunteers and donors.

In closing, I'm very proud of all we accomplished in 2019. It has been a privilege to be a part of this organization and I would like to personally thank all of our generous donors and supporters who have made a real and lasting difference in the lives of the children and families in our community. Together we will continue igniting the potential of children and youth through mentoring for many years to come.

Respectively submitted  
Heather Bults  
President, BBBS of North Wellington

# EXECUTIVE DIRECTOR

Executive Director's Report  
Big Brothers Big Sisters of North Wellington  
Jan 1, 2019 – Dec 31, 2019

I am honoured to present the 2019 Annual Report for Big Brothers Big Sisters of North Wellington. 2019 was an exciting and outstanding year for our organization as we continued to offer life-changing mentoring programs to local children and youth in our community – including Wellington North, Minto and Mapleton.

Being a small charitable organization with two staff, Teri Dykeman and myself, we continue to wear several hats and adhere to the many responsibilities that are outlined by our National office. The safety of our children and youth in our organization come first. We wouldn't be able to do it without our outstanding Mentors (Big Brothers, Big Sisters, In-School Mentors and Group Leaders). Thank you to our Board of Directors, Committee members and our many fundraising volunteers who give their time generously to our needs and goals of our organization. Without you all, we wouldn't be able to have such a sustained impact in this community! "It takes a Village to raise a child" (attribution as an African proverb).

In 2019, Big Brothers Big Sisters of North Wellington matched 80 children in our three core mentoring programs: One to One Big Brother Big Sister Match Program; In-School Mentoring Program; and our groups Go Girls and Game On. During 2019, we had 38 volunteer mentors.

We had an excellent fiscal year, achieving our set targets and exceeding our budget goals. Some of our highlights include our own well-known successful fundraisers as well as additional third-party events including the River Classic Golf Tournament and Leslie Ford, Drive a Ford event. We received a very generous donation from the 100 Women Who Care and we are grateful for our many faithful donors, corporate partners and community supporters

September proved to be an exciting time with the launch of our brand new Canada-wide LOGO and new Mission, Vision and Theory of Change. While working closely with National and Provincial agencies, we are providing better local services by sharing insights and making our organization stronger.

As we move forward together, we are positioned to be a leader in the field of youth development. The lives of our community's future leaders are shaped by the passion and commitment that exists within this organization, and I am proud and honoured to be Big Brothers Big Sisters of North Wellington's leader as we carry through this journey together.

In addition to the above, during 2019, our organization received grants of over \$56,000.

I have been an active member with United Way ACE's Committee (Adverse Childhood Experiences) meeting on a regular basis working towards a common goal with United Way funded agencies in Wellington County.

I attended the Regional Big Brothers Big Sisters convention in Toronto, as well as achieved a Mental Health First Aid Certificate in Fergus.

2019 was our year to undergo a National Interim Accreditation and all documents, policies and procedures were updated and submitted.

I am actively involved with the Scotiabank Thriving Communities group through National via Teams as we work towards a plan to implement our Theory of Change.

This year, we partnered once again with the Adopt a Family program and was able to help 8 families with Christmas gifts and gift cards who struggle during this time of year.

Respectfully, I want to acknowledge the generous donation we received from the Estate of James Dobson, who was a loyal, active participant in our Bowl for Kids Sake fundraiser for many years. We will miss him greatly.

Sincerely,

Respectively submitted  
Marianne Christie  
Executive Director, BBBS of North Wellington

# BOARD TREASURER

## **Big Brothers Big Sisters of North Wellington**

Jan. 1, 2019 – Dec. 31, 2019

All financial records were kept electronically using Sage 50 Pro Accounting in accordance the requirements of the Canadian Revenue Agency, Big Brothers Big Sisters of Canada and our own policy as adopted from the Centre for Philanthropy's Ethical with Fundraising and Financial Accountability Code. While everyone else on the board reports from one Annual General Meeting. to the next, I must report on our fiscal year which runs January 1 to December 31. This means our T1030b must normally be filed by the end of June to maintain our charitable status. However this extraordinary year, Revenue Canada has allowed charities to file by year end. The Charities directorate will be swamped then and it is my intention that it be filed in the near future.

The financial records were submitted to BDO in February 2020, both electronically and by printed record. Our Financial Records were returned to us with corrections for depreciation, and overlooked corrections in 2018, These corrections have been made. Otherwise, the books were in order

The Canadian Revenue Agency allows registered charitable organizations to recover 50% of the HST paid in the course of their activities and also 82% of the PST if they are not registered to collect HST. Charities need not register until they exceed \$50,000 in annual sales. Non-registered charities such as ours file GST returns twice a year. In 2019, the government returned \*\*\*\$1,112.64 \*\*\* in taxes. I would like to stress that it is important that when purchases are made on behalf of the agency, that the required GST information be present, where ever possible in order to claim the taxes back. I need an invoice, bill of sale or till slip with the complete business address, taxes paid, and HST registration number of the vendor.

Revenue was up significantly to \$132,618 from \$112,343 (18.05%) from the previous year and expenses up to \$117,673 from \$109,630 (7.34%). Big Brothers Big Sisters of North Wellington has showed a steady surplus during the last four years. Grants were up and that contributed to our surplus. A large part of the surplus was the Women Who Care gift. The biggest expenses were the lineage fee for Bowl for Kids followed by insurance premiums and rent. In retrospect, our expenses were consistent with the previous year.

Thanks to staff for actively pursuing grants, we ended our fiscal year with a surplus as we hoped for in our budget. In addition, we received strong funding from United Way of Guelph and Wellington County. We are also supported by United Way of Greater Toronto. In the early years, year-end was always stressful on the treasurer, 2019 was financially a good year.

Respectfully Submitted

Klaus F. Seibert, Treasurer, Big Brothers Big Sisters of North Wellington

# DIRECTOR OF SERVICE DELIVERY

## One to One Community Match Program:

During 2019, I had a total of 29 Big Brothers and Big Sisters and 25 matches. 8 Little Brothers and 17 Little Sisters were matched. At the end of the year, we had 8 Little Brothers and 4 Little Sisters waiting to be matched.

My new Bigs/Mentors included: David Baines, Durham; Eric O'Neill, Southgate; Thomas Beatty, Mount Forest; Shae Reaman, Mount Forest; and Dianne Lawrence, Moorefield. All successfully matched to Little Sisters and Brothers and their matches continue to develop and progress.

I closed 3 matches:

Big Sister, Melanie Shields and her Little Sister, Marissa. Their match was six years old.

Big Brother, Eric Mills and his Little Brother, Shane. They were matched for three years.

Big Sister, Lindsay Hall and her Little Sister, Maeve. They were matched for three years.

I brought on 5 new Little Brothers and Little Sisters throughout the year.

Seven of our Littles attended Camp McGovern in the summer. One Little Sister attended Leadership in Training three-week session.

## Monthly Group Activities – 2019:

January + February – individual hair/spa appointments by Peggy Tepham, Harriston.

January and February – Hair Braiding workshop – both cancelled due to inclement weather.

February – Bowl For Kids Sake Kick Off and bowling.

February – Spaghetti Luncheon by Woodlands Springs Women's Institute.

March – Hair Braiding workshop.

March – Movie Night, Paper Planes, Klaus Seibert, Mount Forest United Church.

April – Spring Craft by Beth Haines, BBBS office building.

June – Fish Derby – cancelled due to severe thunderstorms.

June – Fish Derby, hosted by Arthur Optimist Club.

June – Swim/BBQ Party, hosted by Roger and Carol Woods.

September – Mentor Appreciation Evening, Mount Forest United Church

October – 911 Tour, Orangeville Police, Fire and Ambulances Services, Beth Haines.

November – Christmas Craft, Beth Haines, BBBS office building.

December – Agency Christmas Party – Mount Forest United Church, Beth Haines.

**Respectfully Submitted,**

**Marianne Christie, Community One To One Mentoring Coordinator**



# SCHOOL-BASED PROGRAMS

## IN SCHOOL MENTORING:

In 2019 we had 4 adult mentors and 3 co-op students at 3 different schools servicing a total of -- 33 children ( 13 boys and 20 girls). Below is a more detailed chart of the mentors, schools, and mentees.

NAME:	TIME:	SCHOOL:	MENTEE:
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### ADULT MENTORS (4):

Dianne Lawless	Jan-June 2019	Victoria Cross Public School	Girl
	Sept-Dec 2019	Victoria Cross Public School	Boy
Jody Fraser	Jan-June 2019	Victoria Cross Pubic School	Girl
	Sept-Dec 2019	Victoria Cross Public School	Girl
Marlene Ottens	Jan-June 2019	Drayton Heights Public School	Girl
	Sept -Dec 2019	Drayton Heights Public School	Girl
Carla Dziob-Smith	Sept-Dec 2019	St. Mary Catholic School	Boy

### CO-OP STUDENTS (3):

Taylor Beaumont	Jan-June 2019	Victoria Cross Public School	5 boys, 3 girls
Anna Ottens	Jan-June 2019	St. Mary Catholic School	2 boys, 8 girls
Avery Mills	Sept-Dec 2019	St. Mary Catholic School	4 boys, 4 girls

GAME ON: Overall we had 2 leaders servicing a total of 7 boys.

Teri Dykeman	May 1 - June 5	St. Mary Catholic School	3 boys
Eric O'Neill	Oct 10 – Nov 21	St. Mary Catholic School	4 boys

GO GIRLS: Overall we had 1 leader servicing a total of 18 girls

Genna Wright	April 30 - June 11	St. Mary Catholic School	11 girls
Genna Wright	Oct 8 – Nov 19	St. Mary Catholic School	7 girls

Respectfully Submitted,

Teri Dykeman, In-School Mentoring Coordinator

# FUND DEVELOPMENT

## Bowl for Kids Sake 2019 — Submitted by Teri Dykeman

In 2019 we had 65 teams and 365 community bowlers, plus 8 schools and 1123 student bowlers raising \$50916.95 and a final net amount of \$42494.98 (Klaus's may differ slightly as this does not include mileage and cell phone usage). Our theme was "Neon Brights & Bowling Lights".

### Day of:

<u>Community</u>	<u>Number of Bowlers</u>	<u>Number of Teams</u>	<u>Amount Raised</u>
Arthur	72	13	\$ 9730.00
Minto-Mapleton	146	27	\$11836.00
Mount Forest	147	25	\$15455.15
School Challenge	1123	8 schools	\$ 13895.80
TOTALS	1488	65	<u>\$50916.95</u>

### Overall Total:

Gross Revenue \$50916.95

Net Revenue \$42494.98      total of 1488 bowlers

We held our Awards Breakfast on Saturday, March 30 at St. Mary Catholic Church. Our grand prize winner of the Niagara Parks passes was Stacey Romat.

## AWARD WINNERS AND AMOUNTS RAISED - 2019

<u>Community</u>	<u>Business</u>	<u>Service Group</u>	<u>Group</u>	<u>Top Individual</u>
Arthur	Lloyd Scott Enterprises	Alma Optimist	Shawna & Friends	Rob Avery
Minto-Mapleton	Marquardt Drainage	Drayton Kinsmen	Burrows Family	Barb Burrows
Mount Forest	EFS Plastics	Mount Forest Lions	Club 55	Stacey Romat

OVERALL INDIVIDUAL (from all three communities): Rob Avery

### GRAND CLUB MEMBERS:

(raise over \$1000) Barb Burrows, Stacey Romat, Rob Avery

<u>SCHOOL CHALLENGE:</u>	Most money raised	Minto Clifford Public School
	Highest % participation	Kenilworth Public School

# FUND DEVELOPMENT

## **WESTJET RAFFLE 2019—Submitted by Teri Dykeman:**

We sold a total of 744 tickets with a gross revenue of \$5560, and a net revenue of \$5246.80 (Klaus's may differ slightly, as this does not include all mileage and cell phone usage). The draw for the winners was held at our recruitment barbecue on September 7, 2019 at 1:30pm behind Foodland. The winner of the WestJet tickets was Doug Woods and 2<sup>nd</sup> prize of the Napoleon BBQ went to Pam Weppler.

## **JUST FOR WOMEN JUST FOR FUN 2019—Submitted by Teri Dykeman:**

Just for Women was held on Saturday, April 27, 2019 at Wellington Heights Secondary School in Mount Forest. We had a total of 54 participants with a gross revenue of \$6288 and a net revenue of \$5840.98 (Klaus's may differ slightly, as this does not include mileage and cell phone usage).

## **Golf Tournament 2019—Submitted by Teri Dykeman:**

Our Golf For Kids Sake, was held on Saturday, June 15, 2019 at the Mount Forest Golf Club. We had a total of 30 golfers with a gross revenue of \$4950 and a net revenue of \$3461.78 (Klaus's may differ slightly, as this does not include mileage and cell phone usage).

## **Drive-A-Ford Event – Submitted by Marianne Christie:**

Leslie Ford, Harriston accepted our application to be their recipient and partner in their annual Drive-A-Ford event. It was held on Saturday, November 9<sup>th</sup>, 2019, at the Mount Forest Sports Complex, during the Horticultural Society's Craft Sale (9am – 1pm). Our agency received \$20 per family who test drove a Ford vehicle. We had 65 participants. Leslie Ford presented us with a cheque in the amount of \$1500.00

## **The River Classic Golf Tournament— Submitted by Tammy Stewart**

In early 2019 Big Brothers Big Sisters of North Wellington (BBBS) was approached by 88.7 The River Radio asking if our organization would be interested in participating in a multi charity golf tournament. After board discussion, it was agreed that BBBS would participate in the event as one quarter of the profits, after payment of incurred expenses, would be presented to BBBS.

In addition to 88.7 The River and BBBS, the additional regional charities invited by 88.7 to participate were Crime Stoppers Guelph Wellington and Get In Touch for Hutch (Arthur).

As this was the first year of this event, much coordination, set up and groundwork was required, however it all came together in the end. The event was held on Wednesday September 25, 2019 at the Pike River Golf Course. There were approximately 86 golfers in attendance with just over \$22,000.00 raised. BBBS was pleased to accept a cheque for \$2,000.00, which presented by Rob Mattice of 88.7 The River to Marianne Christie and Tammy Stewart.

Note: BBBS was touted by 88.7 the River as being largely the biggest contributor in both time and monies raised, out of the additional three (3) organizations invited to participate.

The plan was to continue the event annually, however due to the 2020 pandemic, the event will not be proceeding this year. I will follow up, on behalf of BBBS, with 88.7 The River going forward to verify the plan going into 2021.

Due to the amount of work that required to coordinate the event with the additional charity groups involved and the fundraising requirements for the BBBS organization, my recommendation for future events would be form a committee to assist with the required fundraising, obtaining of silent auction items, gift bag contributions, set up tasks, etc. I think this would allow for a much more manageable flow of work.

I was very pleased with the end result of the event and look very much forward to again offering to lead BBBS's involvement for this event in the future.

I have attached the official press release issued by Rob Mattice of 88.7 The River for review and record.

# OUR AMAZING MENTORS

## BIG BROTHERS

Eric O'Neill

Thomas Beatty

David Baines

Roger Woods

Gary Ghent

Eric Mills

Josh Hilliger

## BIG SISTERS

Katrina Corley

Claire Preuss

Lisa Cotton

Dianne Lawrence

Stacey Romat

Kelsey Hollinger

Shae Reaman

Andrea Abraham

Melodie Martin

Joyce McLean

Daphne Taylor

Kendra Hachey

Shawna Lougheed

Patricia Sharpe

Melanie Shields

Lindsay Hall

## IN-SCHOOL MENTORS

Dianne Lawless

Jody Fraser

Marlene Ottens

Carla Dziob-Smith

## GO GIRLS/GAME ON LEADERS

Eric O'Neill

Genna Wright

## CO-OP STUDENT MENTORS:

Taylor Beaumont

Anna Ottens

Avery Mills



# PHOTOS

